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DO/S

55-8383

CM 2, 2175a

DEC 11 1988

MEMORANDUM FOR: Deputy Director (Support)
SUBJECT: Space Allocations and Adjustments

1. Attached hereto for your consideration is a chart outlining space allocations and adjustments using as a nucleus that area in Quarters Eye which will be vacated when OO moves to 1717 H Street, N.W.

2. As nearly as can be determined at this time, Series No. 1 will require approximately seven months for completion and cost in the neighborhood of \$80,000. Series No. 2 will require approximately nine months and cost around \$109,000. Timing of both series is based upon availability of space in Quarters Eye.

3. It is requested that, as soon as practicable, a decision be rendered on the selection of Agency components to be moved.

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JAMES A. GARRISON
Director of Logistics

Attachment: Chart

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